



People and Communities Committee

Committee Plan 2015/16



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Belfast
City Council

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About the People & Communities Committee

The People and Communities Committee is responsible for the development and implementation of strategies, policies, programmes and projects aimed at improving life at a local level in the context of the outcomes agreed in the community and corporate plans and other corporate strategy decisions.

Its specific functions include:

- Developing and implementing activities to ensure the delivery of corporate strategies and initiatives in respect of the promotion of health and physical activity, environmental protection, community safety and other such areas under the domain of this Committee
- Developing and delivering programmes, events and activities to promote health, safety and well being at a local level
- Administering and enforcing the Council's powers and duties under the Public Health Acts and all environmental health and building related legislation and regulations
- Securing and providing adequate provision for the recycling, treatment and disposal of commercial and domestic waste including bulky waste and the collection and disposal of abandoned motor vehicles.
- Managing, maintaining and maximising the benefit of community centres, play centres and other indoor facilities.
- Managing, maintaining and maximising the benefit of the Council's parks, pitches, playgrounds and other public spaces
- Exercising the Council's powers for improving local environmental quality in relation to housing legislation, managing controlled waste, emergency planning and community safety and antisocial behaviour, clean neighbourhoods and other environmental or regulatory issues not falling within the remit of any other Committee.
- Considering draft financial estimates for the Committee together with such statements, reports and recommendations as required
- Monitoring quarterly performance and financial reports and year end reports
- Approving all revenue purchases of works, goods or services relevant to this Committee which exceed or are likely to exceed the statutory amount (currently £30,000) and subject to tender
- Monitoring reports with the approval of the SP&R Committee on matters that are of direct relevance to the responsibility of this Committee e.g. year-end and mid-year reviews for key corporate risks
- Exercising the Council's functions in relation to:
 - Environmental Services
 - Cleansing
 - Waste Management
 - Building Control
 - Parks and Cemeteries Service (excluding Zoo, Malone House and Belfast Castle)
 - Neighbourhood and Development Services
 - Community Services,
 - Community Safety
 - Emergency Planning

People and Communities Committee

Committee Members



Councillor Julie-Anne Corr Johnston (Chair)



Councillor Steven Corr (Deputy Chair)



The High Sheriff of Belfast Alderman Gareth McKee



Alderman Frank McCoubrey



Alderman Jim Rodgers (OBE)



Councillor Janice Austin



Councillor Ciaran Beattie



Councillor Paula Bradshaw



Councillor Ross Brown



Councillor Sonia Copeland

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Councillor Matt Garrett



Councillor Brian Heading



Councillor Mervyn Jones



Councillor Nichola Mallon



Councillor Gerry McCabe



Councillor Adam Newton



Councillor Tommy Sandford



Councillor Donal Lyons



Councillor Sian O'Neill



Councillor Stephen Magennis

About our services

Resources available – People, money, assets, grants, and key programmes

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Environmental Health	Cleansing	Waste Management	Good relations
<p>Supporting the local economy by:</p> <ul style="list-style-type: none"> • Reducing the burden of ill health; • Enhancing the city's reputation as a safe place to visit; • Minimising the regulatory burden; • Providing affordable and sufficient off-street car parking. <p>Improving health, safety and wellbeing in the city through:</p> <ul style="list-style-type: none"> • Working with BSP to address life inequalities; • Ensuring regulatory compliance; improving community safety and resilience <p>Services include: food safety, port health, public health and housing, consumer protection, health and safety, noise service, air quality management, pollution prevention, community safety, emergency planning and off-street car parking.</p>	<p>Provide street cleansing and bin collection services for the city, and also provide a commercial waste service. Also responsible for dog warden, animal welfare and pest control services as well as community awareness services, quality monitoring and a customer support contact centre.</p>	<p>Responsible for the planning and implementation of waste treatment and disposal operations, providing advice and guidance on recycling, the supply of bins and boxes, managing contracts and operating several recycling centres. The service is also working closely with Cleansing to deliver the recycling targets for Belfast. The service also provides a number of public toilets in the city.</p>	<p>Promote equality and good relations in the city, and internally. Carry out Good Relations work such as Decade of Centenaries and promotes equality and diversity and is also responsible for managing and administering funding to promote good relations in the city.</p>
<p>People: 171</p>	<p>People: 524</p>	<p>People: 101</p>	<p>People: 13</p>
<p>Money: £5.7 million</p>	<p>Money: £17.8 million</p>	<p>Money: £19.7 million</p>	<p>Money: £0.5 million</p>
<p>Assets: 31 car parks</p>	<p>Assets: Duncrue Complex 6 depots 1 service yard</p>	<p>Assets: 3 civic amenity sites 4 recycling centres 14 public toilets The waste transfer station.</p>	<p>Grants: Good Relations Grants Bonfire Management Programme</p>
<p>Grants: PCSP small grants</p>			
<p>Key programmes</p> <ul style="list-style-type: none"> • Good regulation; • Reducing life Inequalities; • Age Friendly Belfast • Food Hygiene Rating Scheme • Air Quality Action Plan • Development of a Parking Strategy for the City; • Civil Contingencies - Safer Neighbourhoods • Policing & Community Safety Partnerships 	<p>Key programmes</p> <ul style="list-style-type: none"> • Route optimisation • Community Awareness Team • Promotional programmes 	<p>Key programmes</p> <ul style="list-style-type: none"> • Community engagement and awareness • Waste Plan • arc21 contracts 	<p>Key programmes</p> <ul style="list-style-type: none"> • Decade of Centenaries • Equality and Diversity • Peace IV • Good relations • Bonfire Management • Interface work

Resources available – People, money, assets, grants, and key programmes

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Parks	
<p>(excluding Zoo, Malone House and Belfast Castle) Management of parks and open spaces throughout the city. Also includes:</p> <ul style="list-style-type: none"> community outreach; management of SLAs for a range of other Belfast sites including DSD properties; provision of sports facilities eg bowling greens, MUGAs, 3G pitches and playing fields; playgrounds; community gardens; warden services and a range of key capital investment programmes. 	
People: 286	
Money: £9.1 million	
Assets:	96 Parks & Open Spaces, 36 Playgrounds, 42 MUGAs, 13 Bowling Greens, 148 Pitches.
Grants:	£36k received for Tropical Ravine Activities Officer
Key programmes	
<ul style="list-style-type: none"> Connswater Community Greenway; Restoration of the Tropical Ravine Belfast in Bloom; 	<ul style="list-style-type: none"> Dog control improvements; Growing Communities strategy; Grass pitch refurbishment

Bereavement Services	
<p>Consisting of:</p> <ul style="list-style-type: none"> burials and cremation arrangement management of online burial records operational management of cemeteries/ graveyards in the Belfast area as well as Northern Ireland's only crematorium. 	
People: 57	
Money: £109k	
Assets:	City of Belfast Crematorium; 9 cemeteries
Key programmes	
<ul style="list-style-type: none"> Cremation provision and new cemetery development; Extension to section Z at Roselawn. 	<ul style="list-style-type: none"> Bereavement improvement programme including memorial safety,

Neighbourhood and Development Services	
<p>Consisting of:</p> <ul style="list-style-type: none"> Leisure Development Unit encouraging active lifestyles and participation in sport; Policy and Business Development Unit covering grants; antisocial behaviour programme & biodiversity Leisure contract management, measuring performance and outcomes delivered Open Spaces and Active Living Unit responsible for planned programme of events, Landscape Planning and Development Unit, including master planning, environmental design, project management; civil engineering Portfolio management oversees capital projects within the Parks estate and land issues such as disposal; acquisition and licence for use. 	
People: 35	
Money: £4.2 million	
Grants:	£587k - received for Active Communities programme £390k - paid for Support for Sport and other Leisure Development outreach programmes £50k - received from Arts Council NI's Building Peace through the Arts – Re-Imaging Communities Programme £317k - paid for Parks Events Small Grant Scheme
Key programmes	
<ul style="list-style-type: none"> Leisure transformation programme Dunville & Woodvale Park regeneration schemes; Girdwood hub; Delivery of Playing Pitches strategy Schools cross 	<ul style="list-style-type: none"> country; Belfast Sports Awards; Active Communities Programme; Amateur Boxing Strategy Delivery of Parks and Leisure ASB programme; Management of Parklife education programme Playground and MUGA refurbishment programme; Zoo playground; Titanic Memorial Garden; Playground and MUGA refurbishment programme; Falls/City Cemetery masterplan;

Resources available – People, money, assets, grants, and key programmes

Community Services		
<p>The service is made up of 4 units</p> <ul style="list-style-type: none"> • Community Facilities Unit • Area Support Unit • The Community Resources Unit • The Children and Young People Unit 	<p>Service responsibilities:</p> <p>The management of 27 BCC community centres and 6 independently managed local centres which act as a focal point to foster greater local community activity and bring residents and small community organisations together to improve the quality of life in their areas.</p> <p>The development and delivery of comprehensive activity programmes and a wide range of city wide projects targeted at children and young people, Travellers and older people. The promotion of volunteer management in support of both council and community activity.</p> <p>The delivery and management of a £3million grant aid programme: -</p> <ul style="list-style-type: none"> • offering large grants in capacity building support, revenue support for community buildings and generalist advice grant, • as well as small project and Summer scheme grants. <p>We have a comprehensive children and young people programme via a qualified play development team offering direct play activities in neighbourhoods and</p>	<p>parks and a range of summer events and summer schemes. We also have a strong Young Forum to ensure our young people have a say in how the city is run and express their opinions on issues that affect them.</p> <p>The service also supports community groups, organisations, and citizens to build community capacity. This will include support with setting up a new group, support with constitutions, insurance, bank accounts etc, and deciding on a legal structure, We deliver or support community groups to deliver small community projects and events. The service builds sector capacity through a comprehensive community development training programme supported by a range of accredited toolkits.</p> <p>The service also provides community engagement support to key corporate projects and programmes such as Titanic, Girdwood Community Hub, Innovation Centre, Stadia development, etc.</p>

People: 125

Money: £7.7 million

Assets: 27 community centres
3 play centres
6 independently managed community centres
Traveller Outreach facility

Grants:

- 15/16 Community Development Grant Programme - £3 million of which £1.4 million DSD income
- Generalist Advice Grant £931,765
- Capacity Support Grant £705,824
- Community Buildings Grant £871,513
- Summer Scheme and Community Project Small Grant £ 303,857

Key programmes

- | | | | |
|--|--|---|---|
| <ul style="list-style-type: none"> • Transfer of Urban Regeneration and Community Development. • The Girdwood Community Hub (community capacity, animation and engagement support). • Co-ordination and advice on Community Engagement of capital developments arising from the new planning function, the extension of the Waterfront and internal engagement. | <ul style="list-style-type: none"> • The Youth Forum and the roll out of the outcomes framework for Children and Young People. • £3million Community Development grant aid programme support for Local Area Working including NRPs. • Volunteering internally and externally. | <ul style="list-style-type: none"> • The development and implementation of the Traveller Support Programme. • Super-connected communities Programme through 12 community IT Hubs and outreach. • Animation programmes in local communities. • Belfast Met Partnership Initiative – Training and delivery of professional qualification in | <ul style="list-style-type: none"> • Community Development across the city. • Delivery of the Community Development Toolkit Training Programme. • Management of the city wide Generalist Advice consortia and the management of the Citywide Tribunal Programme. |
|--|--|---|---|

Key Statistics from our services

- diverted 110,000 tonnes of waste from landfill including 63,000 tonnes of domestic recycling
- Provide a consumer advice service dealing with 2,455 complaints in 14/15
- Collect 9.5 million bins annually
- Have 2,448 litter bins

Last year in the old council boundary, we delivered a wide range of health and environmental services to thousands of Belfast residents.

Issued:

11,621 dog licences
2,583 litter fines

Visited:

11,000 households with recycling information

Responded to:

5,279 pest control queries
4,921 service requests from the Dog Warden Service
973 animal welfare requests
5,385 orders for recycling bins and bags
6,084 noise complaints
5,996 housing service requests

Seized:

38,808 units of alcohol in joint enforcement exercises

Saved:

Over £16,000 in internal costs through better recycling

Carried out:

1,844 home safety visits
5,230 food business inspections
2,456 health and safety inspections
424 school and 604 community antilitter and recycling workshops
104 Community Cleanups
15 Migrant awareness training sessions

Last year in the old council boundary, significant work took place to create an active, healthy and vibrant city for Belfast residents

Attracted:

- **262,567** local people to participate in outreach programmes and activities
- **274,725** people through our parks programme of events
- **200** children to the Teenage Kicks programme

Delivered:

- **18,600** coaching hours to **22,671** participants on the Active Communities Programme
- **4** Environmental Based Youth Development Camps across the city during July and August

Achieved:

- **14** green flags accreditations, located within a 1km radius of almost **80%** of residents

Surveyed:

- Approximately **41,000** trees in the greater Belfast area, storing **28.5 M kg** of carbon

Supported:

- **222** sports clubs with £225,000 in sports grants support
- **155** coaches and volunteers through our coach education training programme

- We have an annual attendance of **534,000** at our community centres
- Our community centres usage was **74%** in 2014/15 exceeding our target by 9%
- There were **70,000** volunteer hours recorded in our community centres providing **£455,000** in value to the community
- **407** community organisations block book our community centres providing services to 32,000 people; **1,111** people volunteer with these organisations

Last year in the old council boundry, we delivered a wide range of community development services to thousands of Belfast residents.

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Supported:

- **79,755** clients in dealing with community related issues
- clients in dealing with over **113,000** general advice enquiries
- **439** participants in community sector support training programmes including over **37** workshops and **7** bespoke training courses.
- **360** staff and volunteers complete summer scheme training
- **14** Neighbourhood Renewal Partnerships and other local fora and networks
- the Belfast Youth Forum

Resourced:

- **29** organisations; funded via our capacity building grant to underpin the community infrastructure in the city
- **82** groups to deliver summer schemes for **7,587** children and young people

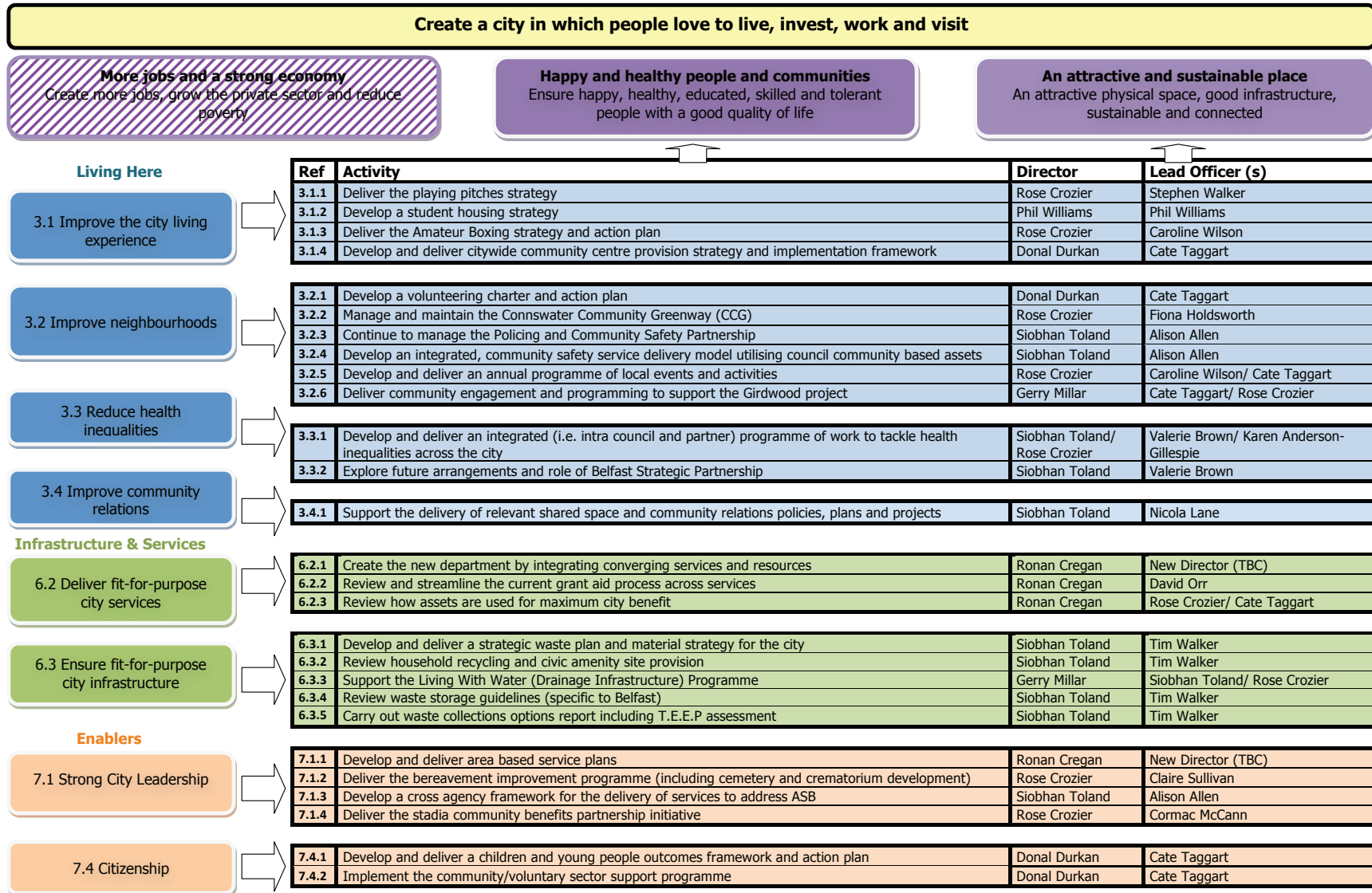
Enabled:

- over **£26 million** worth of additional benefits income realising the maximum benefits for families
- **34** organisations from the community and voluntary sector with the production of a community development toolkit

Supported:

- improved safeguarding practice via the delivery of **18** child protection courses or BCC officers and **35** courses externally to community organisations
- community centre summer schemes in **22** centres, with **1,411** children registered
- **82** community owned and managed facilities with a weekly throughput of **38,000** supported via our revenue grant programme
- **2,361** play sessions delivered via our play centres and outreach

Key Actions for People & Communities Committee



People and Communities Committee

Detailed actions and milestones

Living Here

3.1 Improve the city living experience

Ref	Activity	2015/16		2016/17				Responsible	
		Q3	Q4	Q1	Q2	Q3	Q4		
3.1.1	Deliver the playing pitches strategy								
.1	Deliver phase 1 partnership agreements							Director: Rose Crozier	
.2	Complete delivery of Phase 1 capital build programme								
.3	Review the allocation process of grass pitches to leagues							Team: Stephen Walker/ Cormac McCann	
.4	Select sites for inclusion in Phase 2 of the Partners Agreement process								
.5	Undertake expression of interest process for Phase 2 of the Partner Agreement process								
.6	Deliver the pitch improvement programme								
.7	Explore the development of 4g pitches across the city								
3.1.2	Develop a student housing strategy							Director: Phil Williams	
.1	Prepare best practice guide							Director: Phil Williams	
.2	Prepare supplementary guidance on PBMSA								
3.1.3	Deliver the Amateur Boxing Strategy and action plan								
.1	Deliver the Belfast Boxing Juvenile Development Squad with Belfast boxing clubs							Director: Rose Crozier	
.2	Commence a review of the implementation of the strategy to date								
.3	Commence the club support programme							Team: Caroline Wilson/ Claire Sullivan	
.4	Continue with the schools and community based programme								
.5	Continue to work with and support new clubs								
.6	Continue to work with Co Antrim in the delivery of their events programme								
.7	Hold 3 rd annual Belfast Day of Boxing and club open days								
.8	Present the findings of the strategy review to Committee with recommendations for a sustainable model								
.9	Work with the IABA to deliver a coach education programme								
.10	Deliver a good relations programme								
.11	Develop actions based on the Committee's approval of recommendations								
3.1.4	Develop & deliver citywide community centre provision strategy & framework								Director: Donal Durkan
.1	Develop community centre typology, analytical framework and assessment toolkit								Team: Cate Taggart/ Brian Kelly
.2	Develop issues paper (inc. funding, income generation, mgt structure and capacity)								
.3	Train officers in the use of assessment toolkit								
.4	Complete audit of community centre provision								
.5	Develop the strategy								
.6	Deliver implementation framework								

3.2 Improve neighbourhoods								
Ref	Activity	2015/16		2016/17		Responsible		
		Q3	Q4	Q1	Q2			Q3
3.2.1	Develop a volunteering charter and action plan							Director: Donal Durkan, Team: Cate Taggart/ Clare Mullen
.1	Establish governance framework including an inter-dept task & finish group							
.2	Complete a scoping exercise (volunteer engagement, roles and management frameworks) and identify priority cross council work plan							
.3	Develop a good practice toolkit against agreed quality standards							
.4	Deliver an officer awareness and support programme							
.5	Inform corporate HR employee volunteer scheme							
.6	Develop a corporate volunteering policy (officer, citizen and community sector)							
.7	Manage a volunteer reward and celebration programme							
3.2.2	Manage and maintain the Connswater Community Greenway (CCG)							Director: Rose Crozier Team: Fiona Holdsworth/ East Area team
.1	Deliver CCG outreach programme							
.2	Develop ASB plans (in partnership)							
.3	Deliver programme of events and activities (in partnership)							
.4	Complete recommended water safety actions							
.5	Plan for the handover and resourcing of newly completed sites							
.6	Manage and maintain sites to the appropriate standard							
.7	Manage control of invasive species programme							
3.2.3	Continue to manage the Policing and Community Safety Partnership							Director: Siobhan Toland Team: Alison Allen
.1	Partnership consideration of independent evaluation of Belfast (D)PCSP's							
.2	Analysis of need & identification of priorities							
.3	Development of performance measures and performance reporting system							
.4	16/17 Action Plans to be agreed by (D)PSCPs							
.5	Delivery of services with ongoing monitoring of performance							
3.2.4	Develop an integrated, community safety service delivery model utilising council community based assets							Director: Siobhan Toland Team: Alison Allen
.1	Assessment of evidence of need across the city and presentation to Committee							
.2	Selection of 4 pilot localities across the city by Committee							
.3	Identification of existing community assets, service provision and partnership infrastructure							
.4	Agree Locality partnership arrangements and locality service delivery model incl. PIs							
.5	Delivery of services with ongoing monitoring of performance							

People and Communities Committee

3.2 Improve neighbourhoods							
Ref	Activity	2015/16		2016/17		Responsible	
		Q3	Q4	Q1	Q2		
3.2.5	Develop and deliver an annual programme of local events and activities						
.1	Develop a comprehensive programme of events and activities per area						Director: Rose Crozier Team: Caroline Wilson/ Cate Taggart
.2	Monitor and evaluate events and activities ensuring linkages to outcomes						
3.2.6	Deliver community engagement and programming to support the Girdwood project						Director: Gerry Millar
.1	Develop and sign off pathway to community management plan						Team: Cate Taggart
.2	Final agreement of shared space principles and plan						
.3	Co-ordinated launch of the Community Hub building and associated launch programme						
.4	Progress and test shared space action plan						
.5	Explore a range of options for community management models						
.6	Agree assessment framework for any community management approach based on formal criteria						
.7	Develop related plan to support a community management application including assessment of training needs and a capacity building programme to support groups involved						
.8	If agreed: Explore governance arrangements; Put in place community management structure; and Identify requirements and assessment criteria for future management of The Hub building						
.9	Agree on final operating model with committee approval (pending successful agreement on all above)						
3.3 Reduce health inequalities							
3.3.1	Develop and deliver an integrated (i.e. intra council and partner) programme of work to tackle health inequalities across the city						
.1	Organise/support relevant events (e.g. launch of homelessness action plan, 'Take5 Steps to Wellbeing', International Men's Health, food poverty conference)						Director: Siobhan Toland/ Rose Crozier
.2	Work with partners to implement homelessness action plan						
.3	Develop an integrated plan for tackling substance misuse in the city						Team: Valerie Brown/ Karen Anderson-Gillespie
.4	Review and update the Belfast Suicide Prevention Community Response Plan						
.5	Work with communities to support the use of the fuel poverty tool kit						
.6	Secure commitment from businesses / organisations to the Age Friendly City Charter						

.7	Deliver and monitor the Growing Communities strategy								
.8	Implement the club mark scheme								
.9	Manage the support for sport fund								
.10	Deliver strategic sports development initiatives including Active Communities and Belfast Sports award and forum								
.11	Deliver the Active Belfast vision, strategy and plan of work								
3.3.2	Explore future arrangements and role of Belfast Strategic Partnership								Director: Siobhan Toland Team: Valerie Brown
.1	Work with partners to better align BSP activity/investment with relevant BCC and partner strategies e.g. Belfast Agenda, Locality Plans, Making Life Better.								
.2	Develop interim work programme								
3.4 Improve community relations									
3.4.1	Support the delivery of relevant shared space and community relations policies, plans and projects.								Director: Siobhan Toland Team: Nicola Lane
.1	Highlight potential areas of action through Interface Work Plan								
.2	Report on community relations projects impacting at a neighbourhood level								

People and Communities Committee

Infrastructure & Services

6.2 Deliver fit-for-purpose city services								
Ref	Activity	2015/16		2016/17		Responsible		
		Q3	Q4	Q1	Q2			Q3
6.2.1	Create the new department by integrating converging services and resources							Director: Ronan Cregan.
.1	Develop a Departmental Improvement Programme (inc. customer service, efficiency and performance management)							Team: New Director (TBC)
.2	Define outcomes and link to the Belfast agenda							
.3	Develop the governance framework and resource plan to deliver the change							
.4	Scope the work programme, highlighting some quick wins							
6.2.2	Review and streamline the current grant aid process across services							Director: Ronan Cregan
.1	Review current approach and lessons learnt							Team: David Orr
.2	Refine funding outcomes linked to the new department							
6.2.3	Review how assets are used for maximum city benefit							Director: Ronan Cregan
.1	Scope and map current asset provision (individual and neighbourhood approach)							Team: Rose Crozier /Cate Taggart
.2	Carry out an audit of the use and quality of community assets							
.3	Review asset opening hours (including CCG and community centres)							
.4	Develop a collaborative approach to area asset planning based on neighbourhood needs							
.5	Deliver the playground and MUGA refurbishment programme							
.6	Identify priorities for investment							
.7	Source funding to develop neighbourhood assets (HLF, SportNI)							
6.3 Ensure fit-for-purpose city infrastructure								
6.3.1	Develop and deliver a strategic waste plan and material strategy for the city							Director: Siobhan Toland
.1	Formulate Interim Waste Action Plan for 2016/17							Team: Tim Walker and Waste Mgt Unit
.2	Develop strategy to include feeder reports 6.3.2, 6.3.4 and final draft report							
.3	Develop Committee report							
.4	Final report to Committee							
6.3.2	Review household recycling and civic amenity site provision							Director: Siobhan Toland
.1	Final report on review due for completion 31/12/15							Team: Tim Walker and Waste Mgt Unit
.2	Bring draft report to committee							
.3	Carry out public consultation							
.4	Develop final report							
.5	Final report to Committee							

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6.2 Deliver fit-for-purpose city services								
Ref	Activity	2015/16		2016/17			Responsible	
		Q3	Q4	Q1	Q2	Q3		Q4
6.3.3	Support the Living With Water (Drainage Infrastructure) Programme							Director: Gerry Millar Team: Siobhan Toland /Rose Crozier
.1	Blackstaff Appraisal commences under the Flood Risk Management Working group							
.2	Receive assessment report from Belfast Lough Diffused Pollution working group							
6.3.4	Review waste storage guidelines (specific to Belfast)							Director: Siobhan Toland Team: Tim Walker
.1	Consult with Building Control and Planning Service							
.2	Develop new protocols and procedures.							
6.3.5	Carry out waste collections options report including T.E.E.P assessment							Director: Siobhan Toland Team: Tim Walker
.1	Consult with Cleansing Services to develop a T.E.E.P project plan for the city							
.2	Conduct review and report findings							
.3	Develop final report and draft Committee report							

People and Communities Committee

Enablers

7.1 Strong City Leadership								
Ref	Activity	2015/16		2016/17			Responsible	
		Q3	Q4	Q1	Q2	Q3		Q4
7.1.1	Develop and deliver area based service plans							Director: Ronan Cregan
.1	Carry out an audit of current area based service delivery							Team: New Director TBC
.2	Collate area intelligence/ evidence base							
.3	Develop comprehensive data/ information packs for local areas							
.4	Scope out area service needs and future opportunities							
.5	Develop area based partnership approach to service plans							
.6	Establish governance arrangements to support area based service plans							
.7	Develop area master plans for open spaces							
7.1.2	Deliver the bereavement improvement programme							Director: Rose Crozier
.1	Complete consultation on changes on the Council's Bereavement Services Policy and bring findings and recommendations to Committee							Team: Jacqui Wilson/ Claire Sullivan/ Fiona Holdsworth
.2	Cemeteries working group meet to discuss review of burial policy and options around future cremation provision							
.3	Subject to Committee approval implement the new memorial management policy and Belfast code of memorial safe working practice							
.4	Commence the rolling memorial inspection process							
.5	Review and re-engineer all bereavement customer processes							
.6								
7.1.3	Develop a cross agency framework for the delivery of services to address ASB							Director: Siobhan Toland
.1	Committee consideration of economic appraisal of proposed model							Team: Alison Allen
.2	Roundtable engagement & cross agency agreement on work streams and lead officers							
.3	Formal commitment secured & steering group established with key service providers (e.g. PSNI, NIHE, YJA, Council)							
.4	Work stream development & implementation							
7.1.4	Deliver the stadia community benefits partnership initiative							Director: Rose Crozier
.1	Deliver an annual programme, including:							Team: Cormac McCann
a.	Health, participation and sports development activities							
b.	Community engagement, good relations and local outreach activities							
c.	Economic regeneration activities							

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7.4 Citizenship								
Ref	Activity	2015/16		2016/17		Responsible		
		Q3	Q4	Q1	Q2			Q3
7.4.1	Develop and deliver a children and young people outcomes framework and action plan							Director: Donal Durkan
.1	Implement Year 2 of CYP framework and action plan							Team: Cate Taggart/ Elaine Black
.2	Promote engagement through the youth forum campaign programme							
.3	Develop a communications and engagement plan to promote the CYP framework							
.4	Review summer activity provision to shape future outcomes based CYP activity plan							
.5	Develop and agree a CYP programme of activities and events to be piloted (CYP service delivery plan)							
.6	Continue to implement young advocates progression programme							
.7	Review and update CYP engagement plan							
.8	Continue to monitor and review the CYP evidence based approach and outcomes							
7.4.2	Implement the community/ voluntary sector support programme							Director: Donal Durkan
.1	Develop and deliver a comprehensive training programme annually to the community & voluntary (C&V) sector							Team: Cate Taggart
.2	Deliver Council's 'Safe-guarding' training and support programme							
.3	Complete partner programme with BMC to achieve OCN accreditation at Level 3 Education and Training for 14 CDOs							
.4	In partnership with BMC deliver Community Development OCN Level 1 training qualification to C&V sector							
.5	Review all training modules and courses to ensure they reflect current sector capacity requirements incorporating new work practices and skills							
.6	Develop a mentoring/coaching programme to support organisations where specific capacity needs have been identified and where longer-term investment is required							

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